



6 Week

CHECKLIST FOR MOVING

into your new apartment

6 Weeks Before Move

- Collect estimates from moving companies or ask friends/family to help for free pizza!
- Budget for all moving expenses
- Notify children's schools for record transfers
- Gather medical records and request referrals to new providers
- Plan where things will go in your new place

5 Weeks Before Move

- Arrange for moving trucks/movers
- Declutter!
- Sort items: keep/donate/discard/sell
- Clean out closets...haven't worn in a year...get rid of it!
- Use up perishable items

4 Weeks Before Move

- Gather packing supplies:
 - Boxes, box cutters, tape, tape dispensers, wrapping materials, markers, labels
- Notify utility services of your move (old and new locations):
 - Electric, Gas, Telephone, Cable, Internet

3 Weeks Before Move

- Assign color to each room and label boxes and furniture
- Pack up infrequently used items
- Mark boxes "fragile", "do not load", or "load last"
- Stay organized, save time: keep a list of items in each box
- Clean new place before you arrive
- Combine paperwork into a "moving folder"

Sources:

www.upack.com/moving-resources/checklist.asp

<http://realestate.msn.com/article.aspx?cp-documentid=21327497&page=2>

<http://www.realsimple.com/home-organizing/organizing/moving/moving-checklist-0000000000208/index.html>

<http://www.frontdoor.com/real-estate/moving-checklist>

<http://www.nerdgraph.com/6-week-checklist-for-moving-into-your-new-apartment-2/>



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2 Weeks Before Move

- Pack up majority of items into boxes
- Return borrowed items
- Notify services/accounts of your move:
 - Post Office
 - Credit Cards
 - Banks
 - Insurance Companies
 - Subscriptions
 - Government Offices
 - Pharmacy
 - Accountant
 - Doctor
 - Dentist
 - Attorney
 - Home Care Service Providers

1 Week Before Move

Pack a suitcase: clothes/necessities for a week like, medications, dog/cat food, toiletries, toilet paper, snacks

Put valuables/important documents in a locking box

Pack up remainder of belongings

Measure that furniture can fit through doorways

Walk through new place and decide furniture placement

Dispose of flammable items

Fill prescriptions needed during move

Travel arrangements for pets/plants

Purchase moving insurance for valuable antiques/collectibles

Moving Day

- Hang on to locking box and moving folder
- Supervise loading and unloading
- Double-check every room
- Lock all windows and doors
- Make sure the place is spotless

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